 **LiveWell Executive Team**

 **Meeting Agenda**

June 11, 2020, 3:30-5:00pm

Online via Zoom

|  |  |  |
| --- | --- | --- |
| **Item** | **Notes** | **Action step** |
| Review of agenda | * Any additions?
 |  |
| LiveWell Chair Elect position | * Chris Tilden
 | Joey will reach out to Chris. |
| Transition | * Training during next leadership team meeting – cover Community Health Plan, WorkStation, Community Check Box.
* Hold a retreat for agenda setting?
* Conduct an equity workshop, perhaps during the second leadership team meeting? LDC PH – could do training on Health Impact Assessment Equity Tool. Also, Sonia presentation on equity in Dg Co. (LDC PH exploring HIP training for steering committee and convener structure and staff.) – Invite the whole coalition.
* Newsletter – meet the new LiveWell leadership?
 |  |
| Review Leadership Team meeting agenda | * When to review/ reflect on CCB data?
 |  |
| Bylaws | * Will review at Friday’s Leadership Team meeting
 |  |
| Equity | * Continue to raise with leadership team and within work groups, and use to help prioritize
 |  |
| Meeting schedule | * Dates for next meetings
 |  |
| Closing |  |  |

Other potential items:

|  |  |  |
| --- | --- | --- |
| Following up re: stakeholder engagement | Reviewed conversation from last meeting:* Past follow-up; may rethink timing: *Reach out to Craig to set up a meeting. Joey will draft letter (that can in time be adapted to reach out to the new City Commissioners, as well). Send 10-year report with a letter and offer to meet.*
* Could ask to schedule zoom calls. Let them know we are a resource. Have some talking points from the WGs, show what we are doing and offer support. Could also update on grant. Reach out before June, when staff start putting together budget.
* Aspiration: have a closer working relationship with the City

Have the conversations where we have the relationships to have them.  | Joey will draft letter.  |
| Capacity building training needs | Add to next agenda. Possible ideas:* Effective stakeholder engagement, especially city staff. Increasing participation and membership?

Advocacy? |  |
| Proactive policy agenda | Will need to add to next agenda.  |  |
| Director search | Will need to circle back to LDC PH and DCCF re: funding if we receive Pathways grant | Marlin will draft something for consideration |