 **LiveWell Executive Team**

**Meeting Agenda**

June 11, 2020, 3:30-5:00pm

Online via Zoom

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| **Item** | **Notes** | **Action step** |
| Review of agenda | * Any additions? |  |
| LiveWell Chair Elect position | * Chris Tilden | Joey will reach out to Chris. |
| Transition | * Training during next leadership team meeting – cover Community Health Plan, WorkStation, Community Check Box. * Hold a retreat for agenda setting? * Conduct an equity workshop, perhaps during the second leadership team meeting? LDC PH – could do training on Health Impact Assessment Equity Tool. Also, Sonia presentation on equity in Dg Co. (LDC PH exploring HIP training for steering committee and convener structure and staff.) – Invite the whole coalition. * Newsletter – meet the new LiveWell leadership? |  |
| Review Leadership Team meeting agenda | * When to review/ reflect on CCB data? |  |
| Bylaws | * Will review at Friday’s Leadership Team meeting |  |
| Equity | * Continue to raise with leadership team and within work groups, and use to help prioritize |  |
| Meeting schedule | * Dates for next meetings |  |
| Closing |  |  |

Other potential items:

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| Following up re: stakeholder engagement | Reviewed conversation from last meeting:   * Past follow-up; may rethink timing: *Reach out to Craig to set up a meeting. Joey will draft letter (that can in time be adapted to reach out to the new City Commissioners, as well). Send 10-year report with a letter and offer to meet.* * Could ask to schedule zoom calls. Let them know we are a resource. Have some talking points from the WGs, show what we are doing and offer support. Could also update on grant. Reach out before June, when staff start putting together budget. * Aspiration: have a closer working relationship with the City   Have the conversations where we have the relationships to have them. | Joey will draft letter. |
| Capacity building training needs | Add to next agenda. Possible ideas:   * Effective stakeholder engagement, especially city staff. Increasing participation and membership?   Advocacy? |  |
| Proactive policy agenda | Will need to add to next agenda. |  |
| Director search | Will need to circle back to LDC PH and DCCF re: funding if we receive Pathways grant | Marlin will draft something for consideration |